AEROMEDICAL EVACUATION

1. **Objective.** As prescribed in AFI 38-201 (formerly AFR 8-10, Mar 91), this Air National Guard Manpower Standard (ANGMS) quantifies the full-time manpower requirement to accomplish the tasks described in the work center description (WCD) for varying levels of workload volume within the Aeromedical Evacuation function.

SUMMARY OF CHANGES

This ANGMS is a total revision of the 15 Dec 86 standard. It contains the latest update of the policy, practices, and procedures of the Aeromedical Evaluation work center.

2. **Authority.** The 55, 67, and 16X series of Air Force, Air National Guard directives, and applicable gaining command supplements contain command policy and procedural guidance for the Aeromedical Evacuation work center. This ANGMS has been developed in accordance with procedures contained in AFR 38-201, (formerly AFR 25-5, 16 May 88).

3. **Applicability:**
   a. This standard applies to all ANG Aeromedical Evacuation flights and squadrons.
   b. This standard applies to peacetime operations only.

4. **Standard Data:**
   a. **Classification.** Type II.
   b. **Approval Date.** 2 Feb 93.
   c. **Man-hour Data Source.** Operational Audit (technical estimate and historical record techniques).
   d. **Standard Man-Hour Equation.** $Y = 1.678 + 3.456X_1 + 7.949X_2$
   e. **Workload Factors (WLFs).**
      (1) **Title:**
         (a) X_1 = A Traditional Guardsman Authorized
         (b) X_2 = A Flight Mission Packet Prepared
      (2) **Definitions:**
         (a) X_1 = Average monthly number of military authorizations in aeromedical evacuation unit. Use last 12 months data.
         (b) X_2 = Average monthly number of flight mission packets prepared. This is a physical count of completed mission packets, AMC Form 98, Aeromedical Mission Management Folder, Part I, maintained in the work center. Use last 12 months data.
      (3) **Source:**
         (a) X_1 = Extended Unit Manpower Document (EUMD) maintained by ANGRC/XPMRF.
         (b) X_2 = RCS: ANG-SGM (A) 7206 Report under average monthly number of flight mission packets prepared. This report is maintained by ANGRC/SGM.

5. **Application Instructions:**
   a. The standard is valid through the man-hour range of 384.88 through 919.17. Extrapolation limits represent the upper and lower man-hour values that bind the applicability range. These limits represent the maximum amount the equation can be extended.
   b. Determine the values for the two WLFs identified in paragraph 4d.
   c. Substitute the workload values into the man-hour equation for X_1 and X_2.
   d. Divide the computed allowed man-hours by the appropriate civilian Man-Hour Availability Factor (MAF) to determine total requirements.
   e. Refer to the Standard Manpower Table, AF Form 1113, for skill and grade distribution. Find the column in which the total number of authorizations fall and read up to determine total manpower by AFSC.

6. **Statement of Conditions.** The normal hours of operation for this work center are eight hours per day, five days per week. There are no other standard of living constraints that affect the daily operation of this work center.

PUBLISHED UNDER THE AUTHORITY OF THE SECRETARY OF THE AIR FORCE

PHILIP G. KILLEY
Major General, USAF
Director, Air National Guard

OFFICIAL

E. DARDEN BAINES   2 Attachments
Director   1. Work Center Description
Administrative Services   2. Standard Manpower Table

WORK CENTER DESCRIPTION

Aeromedical Evacuation

DIRECT:

1. SUPERVISION:

1.1.   FORMULATES MASTER TRAINING PLAN REQUIREMENT. Analyzes and determines type and frequency of yearly training requirement.

1.2.   DEVELOPS ANNUAL TRAINING PLAN:

1.2.1.   COORDINATES WITH TRAINING SITE/FACILITY. Coordinates billeting, food, transportation, radio frequency, medical equipment, range control, and combat control team requirement.

1.2.2.   DEVELOPS AND COORDINATES OPERATIONAL PLAN (OPLAN):

1.2.2.1.   DEVELOPS MEDICAL OPLAN CONCEPT.

1.2.2.2.   INITIATES DETAILED OPLAN.

1.2.2.3.   COORDINATES OPLAN. Coordinates plan with host, Flight Management, Standardization and Evaluation, Medical Readiness, Air Commander, Chief Nurse, Air Evacuation Commander, and Director of Operations.

1.2.2.4.   CONDUCTS PRE-SITE VISIT.

1.2.3.   PREPARES AFTER-ACTION REPORT.

1.3.   MANAGES TRAINING PROGRAM:

1.3.1.   COORDINATES AIRCREW FLYING TRAINING PROGRAM.

1.3.2.   COORDINATES GROUND TRAINING PROGRAM.

1.3.3.   COORDINATES ORGANIZATIONAL TRAINING.

1.4.   MANAGES/ADMINISTERS SECURITY PROGRAM:

1.4.1.   CONDUCTS SECURITY BRIEFING FOR NEWLY ASSIGNED PERSONNEL.

1.4.2.   INITIATES SECURITY NORTH ATLANTIC TREATY ORGANIZATION (NATO) CLEARANCE REQUEST FOR REQUIRED PERSONNEL.

1.5.   MANAGES/ADMINISTERS COMMUNICATIONS SECURITY (COMSEC) PROGRAM:

1.5.1.   COMPLETES DAILY CHECKLIST OF COMSEC EQUIPMENT.

1.5.2.   PARTICIPATES IN COMSEC INSPECTION. Participates in quarterly and semiannual inspection.

1.5.3.   PERFORMS MONTHLY DESTRUCTION OF KEY TAPE.

1.5.4.   PREPARES COMSEC OPERATING INSTRUCTION.

1.5.5.   BRIEFS COMSEC STATUS.

1.6.   ADMINISTERS SAFETY PROGRAM:

1.6.1.   DISSEMINATES SAFETY PROGRAM INFORMATION.

1.6.2.   CONDUCTS FACILITY SAFETY INSPECTION.

1.6.3.   SCHEDULES SAFETY CLASS.

1.6.4. DOCUMENTS SAFETY TRAINING.

1.7. EVALUATES AIRCREW MEMBER'S HEALTH AND READINESS:

1.7.1. EVALUATES MEMBER'S READINESS. Reviews member's immunization and mobility record, worldwide duty, and flying status.

1.7.2. EVALUATES MEDICAL FLYING WAIVER REQUEST.

1.7.3. COORDINATES WITH CLINIC. Monitors member's requirement for physical, immunization, and eligibility for flying status and worldwide duty prior to individual flight scheduling.

1.7.4. ENSURES CURRENCY OF AEROMEDICAL MOBILITY ROSTER.

1.8. PROVIDES TECHNICAL AEROMEDICAL EVACUATION ADVICE AND ASSISTANCE:

1.8.1. ADVISES THE COMMANDER.

1.8.2. ADVISES OTHER UNIT WORK CENTER.

1.8.3. ASSISTS HIGHER HEADQUARTERS.

1.8.4. ADVISES ASSIGNED TRADITIONAL GUARDSMAN.

1.9. RESEARCHES DATA FOR REPORT:

1.9.1. DEVELOPS AMC FORM 256, AMC-GAINED MEDICAL UNIT REPORT.

1.9.2. DEVELOPS INDUSTRIAL ACCIDENT/INCIDENT REPORT.

1.10. PERFORMS BRIEFING. Gathers information and organizes reference material necessary to conduct or participate in specific meeting.

1.10.1. BRIEFS MONTHLY STATUS OF READINESS AND TRAINING (SORTS) MEETING.

1.10.2. BRIEFS FLYING SCHEDULING MEETING.

1.10.3. BRIEFS EXECUTIVE MANAGEMENT MEETING.

1.11. CONDUCTS SELF-INSPECTION PROGRAM. Conducts self-inspection program, as directed by AFI 41-106, (formerly AFR 160-25), Medical Readiness Planning and Training.

1.12. UPDATES ORGANIZATIONAL STRUCTURE CHART.

1.13. PRODUCES MONTHLY FLYING AND TRAINING SCHEDULE.

1.14. MANAGES MEDICAL BUDGET:

1.14.1. DEVELOPS ANNUAL MEDICAL BUDGET ESTIMATE.

1.14.2. ATTENDS BUDGET MEETING AND RECEIVES FUND ALLOCATION.

1.14.3. PREPARES QUARTERLY FUND DISTRIBUTION.

1.14.4. COORDINATES ADJUSTMENT TO BUDGET.

1.14.5. MONITORS EXPENDITURE.

1.15. MANAGES AEROMEDICAL EVACUATION WORKDAY ASSET:

1.15.1. ESTABLISHES WORKDAY REQUIREMENT.

1.15.2. RECEIVES AND DISTRIBUTES WORKDAY ALLOCATION.

1.15.3. MAINTAINS RECORD OF WORKDAY UTILIZATION.

1.15.4. ADJUSTS WORKDAY BALANCE WITH MEDICAL COMMANDER AND BASE WORKDAY MONITOR. Provides justification for additional allocation requirement.

1.16.   RECRUITS PROFESSIONAL/PARAPROFESSIONAL AEROMEDICAL PERSONNEL:

1.16.1. PREPARES APPLICANT RECRUITMENT FOLDER.

1.16.2. SCREENS APPLICANT RECORD, INCLUDING CREDENTIALS.

1.16.3. INTERVIEWS APPLICANT.

1.16.4. WRITES RECOMMENDATION.

2.   UNIT TRAINING:

2.1.   CONDUCTS AIRCREW FLYING TRAINING:

2.1.1.   DEVELOPS/COORDINATES PREFLIGHT TRAINING SCHEDULE.

2.1.2.   PROCESSES FLYING SCHEDULE THROUGH FLYING TRAINING SECTION.

2.1.3.   COORDINATES CHANGE TO FLYING SCHEDULE.

2.1.4.   DEVELOPS FLIGHT MISSION PACKET:

2.1.4.1.   RECEIVES/REVIEWS MISSION SCENARIO.

2.1.4.2.   REVISES MISSION SCENARIO.

2.1.4.3.   ASSEMBLES AMC FORM 98, AEROMEDICAL MISSION MANAGEMENT FOLDER, PART I.

2.1.4.4.   CHECKS CREW CURRENCY. Reviews Air Force Operations Resource Management System (AFORMS) and exception report.

2.1.4.5.   COORDINATES WITH OTHER BASE AGENCY FOR AIRCREW CURRENCY TRAINING REQUIREMENT.

2.1.4.6.   COMPLETES AMC FORM 155, MEDICAL CREW MANIFEST.

2.1.4.7.   DETERMINES SIMULATED PATIENT STATUS.

2.1.4.8.   VERIFIES SIMULATED PATIENT EVACUATION MANIFEST.

2.1.4.9.   COMPLETES MEDICAL CREW DIRECTOR (MCD) CHECKLIST.

2.1.4.10. COMPLETES MEDICAL CREW COORDINATOR (MCC) WORKSHEET.

2.1.4.11. COMPLETES CHANGE TO PACKET AS SITUATION DICTATES.

2.1.5.   PREPARES CROSS-COUNTRY MISSION INFORMATION PACKET:

2.1.5.1.   COORDINATES WITH BILLETING, TRANSPORTATION, AND SCHEDULING FOR OVERNIGHT MISSION.

2.1.5.2.   PREPARES CREW LISTING FOR BILLETING.

2.1.5.3.   PREPARES INFORMATION SHEET FOR OFFICER-IN-CHARGE/NONCOMMISSIONED-OFFICER-IN-CHARGE (OIC/NCOIC).

2.1.5.4.   CERTIFIES NGB FORM 105M, PAY DOCUMENT, AND DD 1351, TRAVEL VOUCHER.

2.1.6.   ASSISTS IN PREPARATION OF FLIGHT ORDER.

2.1.7.   PROVIDES PREFLIGHT EVALUATION:

2.1.7.1.   REVIEWS AMC FORM 21, INDIVIDUAL AIRCREW QUALIFICATION RECORD.

2.1.7.2.   ADMINISTERS/GRADES OPEN/CLOSED BOOK TEST PRIOR TO FLIGHT EVALUATION.

2.1.7.3.   POSTS GROUND TRAINING DATA ON AF FORM 1522, AFORMS ADDITIONAL TRAINING ACCOMPLISHMENT INPUT.

2.1.8.   SCHEDULES INSTRUCTOR/EVALUATOR OPEN/CLOSED BOOK UPGRADE TESTING:

2.1.8.1.   SCHEDULES FLIGHT EVALUATION.

2.1.8.2.   SCHEDULES INSTRUCTOR OPEN/CLOSED BOOK TESTING.

2.1.8.3.   SCHEDULES EVALUATOR OPEN/CLOSED BOOK TESTING.

2.1.9.   DEVELOPS/COORDINATES POST-FLIGHT TRAINING:

2.1.9.1.   POSTS FLIGHT ACTIVITY TO AFORMS.

2.1.9.2.   MONITORS AIRCREW MEMBER'S RECORD FOR CURRENCY.

2.1.9.3.   CONDUCTS FLIGHT EVALUATION:

2.1.9.3.1.   ATTENDS MEDICAL CREW IN-BRIEF.

2.1.9.3.2.   EVALUATES TRAINEE PERFORMANCE.

2.1.9.3.3.   ATTENDS DEBRIEF.

2.1.9.3.4.   COUNSELS TRAINEE.

2.1.9.3.5.   PREPARES AMC FORM 48F, AECM FLIGHT EVALUATION. Prepares AMC Form 48F and submits to Standardization/Evaluation Branch.

2.1.10. PERFORMS TRAINEE FLIGHT INSTRUCTOR DUTY:

2.1.10.1. REVIEWS AMC FORM 21.

2.1.10.2. ATTENDS IN-BRIEF.

2.1.10.3. INSTRUCTS TRAINEE AND DOCUMENTS TRAINING.

2.1.10.4. ATTENDS DEBRIEF.

2.1.10.5. COMPLETES NECESSARY DOCUMENTATION.

2.2.   CONDUCTS UNIT GROUND TRAINING:

2.2.1.   PROVIDES ENLISTED SPECIALITY TRAINING (CAREER DEVELOPMENT COURSE AND ON-THE-JOB TRAINING):

2.2.1.1.   PROVIDES INDIVIDUAL FORMAL TRAINING REQUIREMENT.

2.2.1.2.   CONDUCTS PERIODIC SUPERVISOR MEETING.

2.2.1.3.   UPDATES MASTER TRAINING PLAN.

2.2.1.4.   PROCESSES AND MONITORS CORRESPONDENCE COURSE MATERIAL AND TEST RESULTS.

2.2.1.5.   BRIEFS EXECUTIVE MANAGEMENT.

2.2.1.6.   MONITORS TRAINING DOCUMENTATION.

2.2.2.   PROVIDES INTELLIGENCE TRAINING:

2.2.2.1.   PROVIDES CURRENT INTELLIGENCE BRIEFING PRIOR TO ANNUAL TRAINING DEPLOYMENT.

2.2.2.2.   PROVIDES TRAINING SCENARIO AND LESSON PLAN FOR INTELLIGENCE EXERCISE.

2.2.2.3.   EVALUATES RESULT OF INTELLIGENCE EXERCISE AND SCHEDULES REQUIRED REMEDIAL TRAINING WHERE NECESSARY.

2.2.3.   PROVIDES GROUND TECHNICAL TRAINING:

2.2.3.1.   PROVIDES AIRCREW GROUND ORIENTATION TRAINING IN ACCORDANCE WITH (IAW) AMC FORM 21.

2.2.3.2.   PROVIDES AIRCREW REFRESHER GROUND TRAINING.

2.2.3.3.   PROVIDES AIRCREW REMEDIAL GROUND TRAINING.

2.3.   CONDUCTS ORGANIZATIONAL TRAINING:

2.3.1.   SCHEDULES UNIT TRAINING ASSEMBLY (UTA) ANCILLARY TRAINING FOR MEDICAL PERSONNEL.

2.3.2.   NOTIFIES MEDICAL PERSONNEL OF ANCILLARY TRAINING REQUIREMENT.

2.3.3.   PREPARES FOR ANCILLARY TRAINING.

2.3.4.   DOCUMENTS UTA ANCILLARY TRAINING ACCOMPLISHED.

3.   FLIGHT OPERATIONS:

3.1.   PERFORMS PREFLIGHT DUTIES:

3.1.1.   ENSURES CURRENCY OF FLIGHT CREW INFORMATION FILE (FCIF).

3.1.2.   PARTICIPATES IN IN-BRIEF.

3.1.3.   PARTICIPATES IN AIRCRAFT COMMANDER BRIEF.

3.1.4.   REVIEWS LOAD PLAN FOR ACCURACY.

3.1.5.   CONFIGURES/LOADS AIRCRAFT:

3.1.5.1.   STAGES REQUIRED EQUIPMENT.

3.1.5.2.   TRANSPORTS EQUIPMENT TO AIRCRAFT.

3.1.5.3 LOADS EQUIPMENT ON AIRCRAFT.

3.1.5.4.   CHECKS RECEIPT AND SERVICEABILITY OF LOADED EQUIPMENT.

3.1.5.5.   COMPLETES EQUIPMENT CHECKLIST. Documents medical equipment deficiency.

3.1.5.6.   ENPLANES SIMULATED PATIENT.

3.1.5.7.   BRIEFS SIMULATED PATIENT.

3.2.   PERFORMS IN-FLIGHT DUTIES. Performs duties as a crew member to maintain individual currency. Maintains cabin coverage and patient care with appropriate medical equipment and charting (DD Form 602, Patient Evacuation Tag). Responds to simulated in-flight medical patient emergency. Responds to simulated in-flight aircraft emergency. Completes AFTO 781, AFORMS Aircrew/Mission Flight Data Document.

3.3.   PERFORMS POST-FLIGHT DUTIES:

3.3.1.   DEPLANES SIMULATED PATIENT.

3.3.2.   OFFLOADS MEDICAL EQUIPMENT.

3.3.3.   DECONFIGURES/CLEANS AIRCRAFT.

3.3.4.   INVENTORIES/STORES MEDICAL EQUIPMENT.

3.3.5.   IDENTIFIES NONFUNCTIONING EQUIPMENT.

3.3.6.   ATTENDS POST-FLIGHT DEBRIEF.

3.3.7.   COMPLETES AMC FORM 98.

3.3.8.   SERVICES OXYGEN BOTTLE.

4.   ADMINISTRATION:

4.1.   ISSUES ORDER:

4.1.1.   PREPARES ORDER/AMENDMENT.

4.1.2.   DISTRIBUTES ORDER.

4.1.3.   MAINTAINS ORDER RECORD:

4.1.3.1.   FILES ORDER.

4.1.3.2.   LOGS ORDER.

4.1.4.   AUTHENTICATES STATEMENT OF TOUR OF DUTY.

4.2.   PROCESSES AERONAUTICAL ORDER:

4.2.1.   INITIATES REQUIREMENT FOR AERONAUTICAL ORDER IN AFORMS:

4.2.1.1.   ESTABLISHES REQUIREMENT WITH OPERATIONS.

4.2.1.2.   FORWARDS REQUIRED DOCUMENTATION TO OPERATIONS.

4.2.2.   FILES AERONAUTICAL ORDER.

4.3.   PROCESSES AMC FORM 41, FLYING ORDER:

4.3.1.   GENERATES FLYING ORDER REQUEST.

4.3.2.   MAINTAINS FLYING ORDER IN FILE.

4.4.   PREPARES REPORT:

4.4.1.   PREPARES SORTS REPORT:

4.4.1.1.   GATHERS NECESSARY INFORMATION.

4.4.1.2.   CALCULATES DATA AND FORMATS REPORT.

4.4.1.3.   BRIEFS BASE AND MEDICAL COMMANDER.

4.4.1.4.   TRANSMITS REPORT.

4.4.1.5.   RECEIVES NEW SORTS DATABASE AND VERIFIES ACCURACY.

4.4.2.   PREPARES MONTHLY STATUS REPORT FOR THE ADJUTANT GENERAL.

4.4.3.   PREPARES AMC FORM 256.

4.4.4.   TRANSFERS AF FORM 1522, AFORMS ADDITIONAL TRAINING ACCOMPLISHMENT INPUT, DATA TO AFORMS.

4.4.5.   PREPARES AF FORM 8, CERTIFICATE OF AIRCREW QUALIFICATION.

4.5.   ADMINISTERS SECURITY PROGRAM:

4.5.1.   PERFORMS FACILITY SURVEY.

4.5.2.   PROCESSES AF FORM 2586, UNESCORTED ENTRY AUTHORIZATION CERTIFICATE, FOR AEROMEDICAL PERSONNEL.

4.5.3.   CONDUCTS MEDICAL PERSONNEL LINE BADGE INVENTORY.

4.6.   ADMINISTERS MEDICAL CURRENCY INFORMATION FILE/FLIGHT CREW INFORMATION FILE (MCIF/FCIF):

4.6.1.   PREPARES MCIF DATA FILE.

4.6.2.   PREPARES AMC FORM 396, AMC FCIF CURRENCY RECORD.

4.6.3.   RECEIVES MCIF/FCIF DATA.

4.6.4.   POSTS MCIF/FCIF DATA RECEIPT TO INDIVIDUAL AMC FORM 396.

4.6.5.   FILES MCIF/FCIF DATA.

4.7.   MANAGES MEDICAL COMPUTER SYSTEM:

4.7.1.   ESTABLISHES COMPUTER REQUIREMENT.

4.7.2.   PROVIDES COMPUTER TRAINING.

4.7.3.   OPERATES COMPUTER REMOTE.

4.7.4.   MANAGES MEDICAL READINESS TRAINING (MRT) DATA BASE. Inputs completed training into data base on all unit personnel. Prepares monthly MRT report for executive committee and Operations commander.

4.8.   MONITORS DD FORM 1833, ISOLATED PERSONNEL REPORT (ISOPREP):

4.8.1.   SCHEDULES ISOPREP CARD REVIEW/PHOTO.

4.8.2.   POSTS REVIEW TO AFORMS.

4.8.3.   FILES DOCUMENTATION IN AFORMS.

4.9.   PREPARES PASSPORT DOCUMENTATION.

4.10.   PROCESSES AEROMEDICAL EVACUATION MISSION PACKAGE:

4.10.1. PREPARES PRE-FLIGHT MISSION PACKAGE:

4.10.1.1. CREATES PRE-FLIGHT MISSION PACKAGE.

4.10.1.2. TYPES DD FORM 601, PATIENT EVACUATION MANIFEST, FOR MISSION PACKAGE.

4.10.1.3. ASSIGNS MISSION/MANIFEST NUMBER.

4.10.1.4. FORWARDS MISSION PACKAGE TO FLIGHT CREW.

4.10.2. PROCESSES POST-FLIGHT MISSION PACKAGE:

4.10.2.1. REVIEWS COMPLETED MISSION PACKAGE FOR ACCURACY.

4.10.2.2. NOTIFIES NURSING SERVICE STAFF OF ITEM REQUIRING FURTHER ATTENTION.

4.10.2.3. RECEIVES COMPLETED ITEM FROM NURSING SERVICE.

4.10.2.4. FILES DOCUMENT IN MISSION PACKAGE.

4.10.3. POSTS MISSION DATA TO AMC FORM 98.

4.10.4. FILES MISSION PACKAGE.

4.10.5. REVIEWS/FILES COMPLETED AMC FORM 800, MEDICAL SERVICE CORPS CHECKLIST.

4.11.   ADMINISTERS DEPENDENT CARE RESPONSIBILITY PROGRAM:

4.11.1. BRIEFS INDIVIDUAL ON REQUIREMENT:

4.11.1.1. BRIEFS NEWLY ASSIGNED PERSONNEL ON REQUIREMENT.

4.11.1.2. BRIEFS UNIT PERSONNEL ON CHANGE IN STATUS.

4.11.2. REVIEWS NGB FORM 357, AIR NATIONAL GUARD (ANG) DEPENDENT CARE CERTIFICATION, FOR ALL UNIT PERSONNEL.

4.11.3. FILES NGB FORM 357 IN MOBILITY PACKAGE.

4.12.   ADMINISTERS DEFENSE ELIGIBILITY ENROLLMENT REPORTING SYSTEM (DEERS) PROGRAM.

5.   RESOURCE MANAGEMENT:

5.1.   MAINTAINS MEDICAL SUPPLY:

5.1.1.   DETERMINES ITEM REQUIREMENT.

5.1.2.   ORDERS STOCK LISTED ITEM.

5.1.3.   ORDERS LOCAL PURCHASE ITEM.

5.1.4.   ORDERS FROM ACTIVE DUTY FACILITY MEDICAL SHOPPING GUIDE.

5.1.5.   RECEIVES MEDICAL SUPPLY.

5.1.6.   TRAVELS TO PICK UP MEDICAL SUPPLY:

5.1.6.1.   TRAVELS OFF BASE TO PICK UP MEDICAL SUPPLY.

5.1.6.2.   PICKS UP MEDICAL SUPPLY ON BASE.

5.1.7.   STORES MEDICAL SUPPLY.

5.1.8.   MONITORS SUPPLY STATUS.

5.1.9.   PERFORMS QUALITY CONTROL ON MEDICAL SUPPLY. Reviews message, letter, and regulation and accomplishes required quality control action.

5.2.   MANAGES AEROMEDICAL EVACUATION EQUIPMENT:

5.2.1.   DETERMINES REQUIREMENT. Researches need, authorization, utilization, and cost.

5.2.2.   DEVELOPS/PROCESSES EQUIPMENT REQUEST. Researches stock number or nomenclature, prepares justification, and submits request.

5.2.3.   MONITORS STATUS OF EQUIPMENT ON ORDER.

5.2.4.   RECEIVES EQUIPMENT.

5.3.   MAINTAINS WAR READINESS MATERIAL (WRM) ASSET. Maintains WRM asset including inventory, upgrade, resupply, and maintenance and technical data.

5.3.1.   MAINTAINS AEROMEDICAL EVACUATION LIAISON TEAM (AELT) EQUIPMENT.

5.3.2.   MAINTAINS AEROMEDICAL EVACUATION CONTROL CENTER EQUIPMENT.

5.3.3.   MAINTAINS MOBILE AEROMEDICAL STAGING FACILITY (MASF).

5.3.4.   MAINTAINS IN-FLIGHT PATIENT MEDICAL CARE KIT.

5.4.   MAINTAINS MEDICAL MOBILITY ASSET. Inspects and inventories a, b, or c mobility bag maintained within unit.

5.4.1.   ORDERS MEDICAL MOBILITY EQUIPMENT.

5.4.2.   INSPECTS MOBILITY BAG:

5.4.2.1.   PREPARES FOR INSPECTION.

5.4.2.2.   INVENTORIES MOBILITY BAG.

5.4.2.3.   DOCUMENTS INVENTORY.

INDIRECT: Indirect work involves those tasks that are not readily identifiable with the work center's specific product or service. The major categories of Standard Indirect Work are Supervision, Administration, Meetings, Training, Supply, Equipment Maintenance, and Cleanup. See AFMS 00AA for the Standard Indirect Description.

STANDARD MANPOWER TABLE												
WORK CENTER/FAC Aeromedical Evacuation/5830			APPLICABILITY MAN-HOUR RANGE 384.88 - 919.17										
AIR FORCE SPECIALTY TITLE	AFSC	GRADE	MANPOWER REQUIREMENT									
Health Services	90XX	CIV	1	1	1	1	1	1			
Medical Services	902X0	CIV	1	1	2	3	4	5			
Medical Services	906X0	CIV		1	1	1	1	1			
TOTAL			2	3	4	5	6	7			
AIR FORCE SPECIALTY TITLE	AFSC	GRADE	MANPOWER REQUIREMENT									
TOTAL												

AF FORM 1113, Jun 91 (COMPUTER GENERATED).   PREVIOUS EDITION IS OBSOLETE.